

PN1-DfE (2010-07)

PRIVACY NOTICE reviewed May 2018

***Pupils in Schools, Alternative Provision and Pupil Referral Units
and children in Early Years Settings***

Privacy Notice - Data Protection Act 1998

Abbey Green Nursery School is the Data Controller for the purposes of the Data Protection Act. We collect information from families and may receive information about them and their children from other agencies working with young children and their families. We hold this personal data and use it to:

- Support children and families;
- Monitor and report on progress of our work;
- Provide appropriate care and guidance, and
- Assess how well we are doing.

This information includes contact details, attendance information and personal characteristics such as ethnic group, family circumstances, additional needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some of your information to the Local Authority and the Department for Education (DfE)

If you want to see a copy of the information we hold and share about you then please contact office@abbeygreen.org

If you require more information about how the Local Authority (LA) and/or DfE store use your information, then please go to Bradford Schools Online. Alternatively there is further information on Teachernet on both pupil data and third parties .

If you are unable to access these websites, please contact the LA or DfE as follows:

The contact details for the LA are:-

City of Bradford MDC Information Management Team Margaret McMillian Tower Bradford
BD1 1NN

Website: <https://bso.bradford.gov.uk>

Email: - IMTdatateam@bradford.gov.uk

Phone: - 01274 439652 PN1-DfE (2010-07)

The contact details for the Dfe are:- phone 0370 000 2288

Public Communication's Unit

Dfe, Sanctuary Buildings,

Great Smith Street,

London SW1P 3BT

<https://www.gov.uk/government/organisations/department-for-education>